**P & F DPC REPRESENTATIVE - ROLE AND RESPONSIBILITIES**

# Diocesan Parent Council (DPC) representative

The DPC Representative’s role is to be a member of the school P & F executive team and be the link between our school community, our school cluster and the Diocese.

It is the role of the DPC rep to:

* Be part of the P & F Executive.
* Keep parents of his/her school informed about DPC issues.
* Provide a written or oral report to parents at school meetings and ensures DPC communications (i.e. parent Forum flyers) reaches parents.
* Informs the DPC about parent concerns and issues.
* Keeps in contact with the school Principal and/or Parish Priest.
* Attends DPC cluster meetings once a term
* Attends annual DPC leadership evening, P & F Workshops and Parent Seminars.

## CONFIDENTIALALITY

**Confidentiality of all members of the school community MUST be respected. The parent teams operate on the premise of genuine respect and trust for each child and adult, and their personal situations.**